



Darul Iftaa

IFTAA DEPARTMENT OF JAMI'YYATUL ULAMA CANADA

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CANADIAN COUNCIL OF MUSLIM THEOLOGIAN (CCMT)

جمعية العلماء كندا



Guidelines for filing an application

Any person wishing to file an application for the purpose of obtaining an Islamic solution to his/her dispute(s), should adhere to the following guidelines:

1. The attached application form should be filled out.
(**Note:** the person filing the complaint is the applicant and the person against whom the complaint is being filed is the respondent. Both the applicant as well as the respondent could be more than one individual.)
2. Based on the type of application the appropriate box should be checked. The application should be signed and dated.
3. **On a separate sheet(s) of paper** please write clearly the reasons for this application or details of the dispute. The applicant should conclude his/her written statement by clarifying, in no uncertain terms, as to what he/she demands. This portion should also be signed and dated.
(**Note:** A copy of this application will be forwarded to the respondent.)
5. Although applications may be written in English, Arabic or Urdu, correspondence from the Iftaa Department will only be in English. Translations may be provided upon request.
6. Applications must be mailed to the Iftaa Department of CCMT (refer to letter head for CCMT address)
7. A letter of acknowledgment is attached with the form; the applicant should read it carefully, sign and return it with his/her application.
8. A non-refundable administration fee of \$300.00 Canadian dollars must be submitted with the application. The fee can be paid only by personal cheque or bank draft payable to Iftaa Department. A receipt will be issued on reception of the above mentioned fees.

Incomplete applications will NOT be processed.

Important notice:

- **The Iftaa Department is only a religious authority. All civil/legal issues must be referred to the appropriate authorities**
- **Based on the Quranic injunction:**

*If you fear the couple may separate, then appoint (with their consent) a mediator.....if they (the mediators) both desire reconciliation, almighty Allah will create unity between the couple (if this is best for them). Verily Allah is all knowing, informed.
Holy Quran (4:35)*

***** The primary objective of the Iftaa Department will be reconciliation.*****

Disclaimer: The Iftaa Department of the CCMT is only a religious authority; therefore this is not a legal document.